

CITY OF CEDARVILLE, ARKANSAS

RESOLUTION NO. 2016-8-16-1

A RESOLUTION REQUIRING VEHICLE LOGS BE KEPT FOR ALL CITY VEHICLES.

WHEREAS, the City Council of the City of Cedarville, Arkansas, recognizes that efficient management of its vehicles and associated resources would be in the best interests of the citizens of Cedarville, Arkansas;

WHEREAS, the city council believes that logbooks for each vehicle may facilitate vehicle management by providing insightful information about their operation;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDARVILLE, ARKANSAS, AS FOLLOWS:

SECTION 1: The City Council of Cedarville, Arkansas, hereby shall require that a daily logbook shall be kept in each city vehicle and any vehicle operator shall be required to provide accurate entries based upon the vehicle's use.

SECTION 2: The willful failure to accurately complete vehicle log entries as required shall be grounds for immediate dismissal of an employee.


SECTION 3: The mayor and/or all department heads shall ensure that this vehicle log requirement is incorporated into all employee handbooks and that all operators of city vehicles are instructed on proper completion of the vehicle logs.

SECTION 4: Each vehicle log shall require a daily entry for each day the vehicle is used containing the daily beginning odometer reading, daily ending odometer reading, date, and any destination outside the City of Cedarville, Arkansas. The vehicle log shall comply substantially with the form attached hereto as Exhibit A.

PASSED AND APPROVED THIS 16th DAY OF August 2016.

APPROVED:

ATTEST:


MAYOR


RECORDER/TREASURER

Cedarville, Arkansas

Exhibit A

To

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